



**Gallery and Gift Shop, 411 West Main Street, Mandan, ND 58554**

Gallery and Gift Shop Display Agreement between Mandan Art Association and Artist:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

I agree to abide by the following terms and conditions set by the Mandan Art Association for displaying my work at the MAA Gallery and Gift Shop.

You must be a valid paid member of the Mandan Art Association. If you do not renew your annual membership in a timely manner your work will be removed from display. You will receive a notice prior to the expiration of your membership. Renewal must be made prior to expiration.

Each artist will receive approximately 12 sq. ft. (24 sq ft for associate groups) of wall (or shelf) space or a combination of both. Please do not bring in more items than will fill your allotted space. Space is limited – be fair to other artists.

It is important that you supply a constant flow of new and interesting work for the display area. Please do not ask us to continue to display old pieces. MAA needs to continue bringing in new work for the public to view on a rotating basis. If we continue to display the same work over and over people will no longer visit the gallery and we will no longer have any sales.

Each piece must be submitted in good condition and be of good quality. Please do not ask us to display work that does not meet the MAA standards of quality. MAA does not censor art work however we do ask that the piece be appropriate for displaying in a family oriented gallery. Final decision on accepting art work will rest with the gallery director and the gallery committee. Each piece submitted must be created by the artist who signs the agreement. Please do not ask us to resell art work from another artist.

Each piece must be priced for sale as is – this includes stands, racks, etc. if they are necessary to the art piece. You may display your business cards with your art work. You may also supply packaging material (boxes, bags) with your logo if you wish.

Due to space demands you may be asked to withdraw some of your work from the gallery temporarily at the expiration of your agreement to make room for new artists. MAA will contact you

prior to this in order to schedule resubmission or work on allocating space. If you are asked to withdraw some of your work your name will be placed on a rotation schedule for future display.

**The Mandan Art Association will collect a twenty percent (20%) commission on each item sold. This commission will be deducted from the listed price on your work. You may ask the MAA to allow discounts on your work if you desire, however this request must be made in writing to MAA. Checks for the net price of your work will be mailed to you the first week of the month following the sale.**

You agree to allow Mandan Art Association to use photographs of your work for publicity purposes such as press releases, advertising, newsletters, MAA website, Facebook, Twitter, brochures, and forms.

REMEMBER – MANDAN ART ASSOCIATION IS PROVIDING DISPLAY SPACE, PUBLICITY, SALES PERSONNEL, PACKING SUPPLIES AND BUSINESS EXPERTISE TO DISPLAY YOUR WORK FOR SALE TO THE PUBLIC. PLEASE BE RESPECTFUL OF OTHER ARTISTS AND THE MAA IN DISPLAYING YOUR WORK.

**I AGREE TO ABIDE BY THE TERMS AND CONDITIONS AS LISTED ABOVE:**

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(SIGNATURE OF ARTIST)

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(DATE)

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(MAA AUTHORIZED SIGNATURE)

**You will receive a copy of this agreement for your records.**